**SCOPE OF WORK**

*The contractor will be required to – at a minimum – complete all of the following activities:*

A. Review and understand the application of the following policies to Bureau operations, as

well as their associated references to statutory and Code of Federal Regulations

provisions. These include:

Program Statement (P.S.) 5100.08, Inmate Security Designation and Custody

 Classification

P.S. 5212.06, Control Unit Programs

P.S. 5217.01, Special Management Units

P.S. 5270.09, Inmate Discipline Program

P.S. 5270.10, Special Housing Units

P.S. 1315.07, Inmate Legal Activities

P.S. 1330.16, Administrative Remedy Program

P.S. 6010.02, Health Services Administration

P.S. 6270.01, Medical Designations and Referral Services for Federal Prisoners

P.S. 5310.12, Psychology Services Manual

P.S. 6340.04, Psychiatric Services

P.S. 6031.01, Patient Care

B. Conduct a comprehensive review of restricted housing operations for the current population of at least one site housing a SHU and a SMU, and the Florence Administrative Maximum Security Facility (ADX), excluding H Unit. This comprehensive review will include, at a minimum:

1. a thorough evaluation of designation and referral processes;
2. inmate notification and due process; inmate movement;
3. inmate mental health history, evaluation, and treatment;
4. inmate discipline;
5. inmate administrative remedies;
6. inmate health care;
7. inmate programming and recreation;
8. inmate housing; and
9. inmate property.

C. Conduct a comprehensive evaluation of management of highly disruptive inmates within

a correctional environment. This evaluation will include:

1. Review of existing applicable Bureau policies including institutional supplements and guidance memoranda;
2. Review of corrections best practices across the correctional spectrum;
3. Review of empirical literature on the topic.

D. Conduct a comprehensive evaluation of the management of and use of housing units and

other behavioral management tools currently used within the Bureau, including best practices

within that area across the correctional spectrum, and a review of empirical literature on the topic.

E. Conduct a comprehensive review of the Bureau’s mental health assessment process including; a review and evaluation of clinical impressions, diagnoses, treatment recommendations, and treatment provided as contained within the Psychology Data System (PDS) and the Bureau of Prisons Electronic Medical Record (BEMR) system. This evaluation will include a review of the following:

1. existing applicable Bureau policies;
2. a review of corrections best practices across the correctional spectrum;
3. and a review of empirical literature on the topic.

F. Conduct a comprehensive review of the application of inmate due process rights at each

site visited. This review will include:

1. Evaluation of procedures to protect due process rights during referral and designation and throughout the duration of placement within SHU, ADX, and/or SMU;
2. Evaluation will include a review of existing applicable Bureau policies;
3. A review of corrections best practices across the correctional spectrum; and,
4. A review of empirical literature on the topic.

G. Conduct a comprehensive review of inmate reentry needs and determine the extent to which the Bureau’s pre-release programming support comports with those needs commensurate with institution safety and security. This review will include:

1. Interviews with a subset of institutional leadership, inmates, and programming staff within SHU,
2. SMU, and ADX, excluding any inmates with Special Administrative Measures (SAMs);
3. Evaluation will also include a review of existing applicable Bureau policies;
4. A review of corrections best practices across the correctional spectrum; and,
5. A review of empirical literature on the topic.

**Approach**

Includes an operational assessment of 8 BOP special housing units that will include at a minimum the following:

1. Florence ADX, Florence SHU and Florence SMU;
2. Either Allenwood SHU and SMU or Lewisburg SHU;
3. Three additional SMU’s to be determined

Assessment will be based on data collection and statistical analysis that will include analysis of the existing population in these units, analysis of admissions to the units over the last 5-10 years, and a comparison of key data elements to the base population of the BOP and a comparison to national data on administrative segregation populations.

*Option pending will increase this number to 13 units.*